

Letter to Congratulate Someone for Winning as Chairperson

[Your Name]

[Address]

[Letter Date]

[Recipients Name]

[Address]

[Subject: Subject of Letter] -Optional-

Dear (Recipient's Name),

I am very happy to hear that you have been selected as the chairperson in ABC organisation. You have done a great work and you are a very talented person. You have got the work done successfully whenever you are involved in it. I want to say well done for your work and I must that you deserve this appointment.

I am look forward to have a great leadership from your side. I hope that you will continue all the projects as a chairperson of the company and the company will prosper under your leadership. Wish you best of luck for your new appointment.

[Your Name]

[Senders Title] -Optional-