

# Parental Letter of Authorization for Travel

**[Your Name]**

[Address]

[Letter Date]

**[Recipients Name]**

[Address]

**[Subject: Subject of Letter] -Optional-**

Dear [Recipient's Name],

I am writing to you regarding my child's upcoming school trip. I was asked to submit my consent regarding the travel. This letter is to confirm that I authorize you to take my child to [enter place] for [enter purpose] and [enter days]. He has travelled along other students with you several times and I am sure you'll take best care of all of them like always. Thank you!

Sincerely,

**[Your Name]**

[Senders Title] -Optional-