

# Thank you Letter to Pharmacy Technician

**[Your Name]**

[Address]

[Letter Date]

**[Recipients Name]**

[Address]

**Subject: Subject of Letter -optional**

Dear [recipient's name],

It has been a course of almost five years since you have been working with us. It has been a pleasure all along and I am writing this letter to acknowledge and appreciate your hard work and consistency. It is because of you that I never have to worry about the pharmacy department. You are a responsible individual and I almost never get any complaints regarding your work. For which I have decided to reward you with a bonus of (amount). I again want to thank you for all of your efforts. I admire your professional skills and think highly of you. I look forward to keep on working together for a long time and I hope that you will continue to work hard and benefit our organization. Thank you very much for all of the work you've done.

Yours Sincerely,

**[Your Name]**

[Senders Title] -Optional-