

Letter to Cancel Service Contract Due to Poor Workmanship

[Your Name]

[Address]

[Letter Date]

[Recipient's Name]

[Address]

[Subject: Subject of Letter] -Optional-

Dear [Recipient's name]

I'm sorry but my hopes are shattered to see the quality of work provided by the [Hook & Shook] plumbers. Two of your employees are working at my house to fix the sanitation issues. Let me tell you while they completed the work on the ground floor and moved to the first floor the water again started leaking from the pipes of the ground floor. They are working and the issues have started coming out again, what do I expect for the coming weeks? In fact, more leakage has started than it was before and if this continues, I fear I'll be floating in a flood soon. With all these reasons, I find no solution but to cancel my contract with you. Kindly call your men back since I have to look for another service to resume the work. Thanks!

Sincerely,

[Your Name]

[Your Title] -Optional-