

Letter to Criticize a Tenant for not Paying Rent

[Your Name]

[Address]

[Letter Date]

[Recipient's Name]

[Address]

[Subject: Subject of Letter] -Optional-

Dear [Recipient's name]

It is quite annoying that you haven't paid the rent even though you have already crossed the deadline. This is not the first time that you are late. In fact, this is the third time that I am sending the notification letter to you. I have called you twice to ask for the rent and you said you will pay it within a few hours. I wonder why your few hours don't come. Please pay the rent within 2 days. I cannot tolerate this attitude anymore. I can only present two choices to you i.e. either start paying your rent in time or look for another landlord for you who could afford to bear your lack of responsibility. After this, I shall probably be writing to you a termination letter only and not another notification letter. Looking forward to your "few hours".

Sincerely,

[Your Name]

[Your Title] -Optional-