Follow up Letter after Meeting in Review Actions

[Your Name]

[Address]

[Letter Date]

[Recipients Name]

[Address]

[Subject: Subject of Letter] -Optional-

Dear [Recipient's Name],

Few days back, there was a meeting of all the residents of metro who decided to change the route for the main road. We did not find this change to be beneficial for us. Such useless and unanimous decision should not be implemented. We are very thankful to Mr [NAME HERE] for the initiative which he has taken to file a petition regarding our concerns. We are sure that all of you will sign that petition so that our names can also be presented in council. I will be grateful if you attend the meeting and contribute in saving our community.

[Your Name]

[Senders Title] -Optional-