

Letter of Invitation for a Car Demo

Energizers Motors Ltd.

Andy Page

Block 5C, Pearl Avenue, Albany, New York

7th October, 2016.

Mr. Palm Long

Dotty Automobile Ltd

6 St. Clifton Avenue, New York

Dear [Recipients Name],

We are proud to announce that we are holding an exclusive car demo this weekend. All the Who is who of the automobile industry are on board with us and will be joining us on this fabulous event. It will be our pleasure to have your esteemed presence at the demo. Our car demo will be a day long program. The details of the schedule are enclosed. The venue details are also elucidated in it. Also enclosed are the brochures of our partners and sponsors. The car demo will not only increase the knowledge about our new model but will also give all the participants to take a drive test and endorse the quality and class of our new model. Our company will also provide a pick and drop facility to the attendees. If you would like to avail this facility, please let us know one day in advance. You can also contact me in case of regret.

We would like to have the honor of your company at our car demo.

Sincerely,

Andy Page, Manager Communications, Energizers Motors Ltd.