

Application Letter for Teaching Position

[Your Name]

[Address]

[Letter's Date]

[Recipient's Name]

[Address]

[Subject: Subject of Letter] -optional

Dear [recipient's name],

I am writing this letter to show my interest and enthusiasm to serve your foundation as a Montessori Teacher. I saw your commercial in daily paper and found that our occupation prerequisites suit my qualification. I did my Masters in English Literature from University of California in 2011 and I did Montessori Teaching Diploma of one year from Education University in 2012. I have experience of 2 years instructing in a private institute.

I have ability to work harder and I have a tendency to do my best in his field. It would be a pleasure for me to work there. My resume is attached with the letter along with my work experience letters. I trust that my application would be considered. I hope to receive a positive response form you soon.

Thank you very much.

Yours Sincerely,

[Your Name]