

## Invitation Letter to a Web Development Seminar

**Nyssa Fergusson**

[Address]

[Letter Date]

**[Recipients Name]**

[Address]

**[Subject: Subject of Letter] -Optional-**

Dear [Recipient's Name],

We are very pleased to inform you that we are organizing a web development seminar in association with the technology departments of [COMPANY NAME]. You will get all the information related to the technology department which will be helpful for you in your professional life. We have called on all the distinguished speakers in the seminar to participate. There will be series of seminars on web development. You can attend all or some of them. The contents of the seminar are enclosed here. We would recommend you to get registered for the seminar as early as possible as the space in the seminar is very limited. There are also many prizes for the people who attend the seminar. Further, a lot more incentives will also be offered.

Sincerely,

**Nyssa Fergusson**

[Senders Title] -Optional-