

Letter to Request a Minor Change in Rental Contract

Smith Abbey

23 St. Race Course Avenue, Washington

7th October 2016

Mr. Aiken Abraham

Landlord, Skyways Associates

12 St, Fleet Enclave, Washington

Dear [Recipients Name],

I hope that you are doing well. I am writing to request a minor change in our rental contract. It has been five years that I am your tenant. I would like to confess that you are very kind and cooperative landlord. My mother is also living with me and she is unable to use the stairs due to medical issues. As per contract, I am not allowed to make any change in the house structure but I want to construct a ramp for a wheelchair at the entrance to facilitate my mother. I will afford by myself all the expenditures of the ramp construction. Moreover, it would also add a magnificence look at the entrance. Therefore, I would request you to accord me approval of a minor change in rental contract and allow me to construct the ramp on earliest, please.

Looking forward to your kind concern

Sincerely,

Smith Abbey