**To**

**[The Business Name]  
[Address]**

**Subject: Name Change for [X]**

Dear Customers,

You all are hereby informed through this letter that we are going to change our company name. From now onward, we will be known as KUB Technologies instead of KUB Solutions. This change is effective from 1st of August.

Your kind cooperation has caused a tremendous increase in our business. By virtue of your trust, we have been able to expand our business. This huge expansion caused us to change our company name. You know we are already providing you best quality products and world-class services. However, it is believed that with this changed name, our products and services will be diversified. In addition, our desire to approach the neighboring countries will also be fulfilled. We want to serve at our best and have taken this important step for our respected customers.

Our respected clients requested to note this change in our company name. Effective from 1st August, all types of business communication will be carried out using this new name. However, other information such as bank account number, company address, and phone numbers will be the same.

Moreover, you are assured that this change in name will not affect the overall quality of our products and services. Quality is our hallmark, and we cannot even think about compromising on it. Despite this change, it is our guarantee to serve you with our fullest potential. Alongside, we promise to introduce our newest products in the market very soon. We have always enjoyed doing business with you and want to continue this rich tradition. You are invited to visit our office on [date] to enjoy a grand feast because we are celebrating this important change. We hope to see you soon in our office so that we could introduce you to our newness.

Thank you very much for your trust and cooperation.

Sincerely,

Andrew Murray