

Job Refusal Letter to a Company

[Your Name]

[Address]

[Letter Date]

[Recipients Name]

[Address]

[Subject: Subject of Letter] -Optional-

Dear [Recipient's Name],

Thank you so much for offering me the job for the post of assistant manager in your company. I regret that I am declining your offer. Although there are many opportunities for me in your company to grow and prosper but I have chosen another company to work in because they offer me better job related to my skills and better salary package.

I really enjoyed meeting you and your team. You had been very kind to me in the interview and I wish that I could work with you.

Best wishes your company's success.

[Your Name]

[Senders Title] -Optional-