

Letter Inquiring about a Program for Foreign Nurses

[Your Name]

[Address]

[Letter Date]

[Recipients Name]

[Address]

Subject: Subject of Letter -Optional

Dear [recipient's name],

A couple of days ago, in the school magazine an article on the program for foreign nurses was published which drew the attention of most of the nurse students who are about to graduate in a few months. This letter has been written specially to inquire about its authenticity and to know some more details about this program. I am a final year student of BS program of nursing in this institution and I would really want to avail the opportunity of this foreign program. There are quite a few other batch mates of mine that are also interested in this program and would really want to know the complete information about its whole criteria. I would really appreciate a quick response to this letter. Kindly let us know about the due dates for the applications as well. We would be looking forward to your response. Thank you!

Yours Sincerely,

[Your Name]

[Senders Title] -Optional-