

## Letter to Request Volunteers to Pack Relief Goods

**[Your Name]**

[Address]

[Letter Date]

**[Recipients Name]**

[Address]

**[Subject: Subject of Letter] -Optional-**

Dear [Recipient's Name],

As you know, due to the recent earthquake, many parts of the country are affected badly. Most people have lost their homes. To provide these homeless people with shelter and food we need volunteers on urgent basis. We want the food items to be packed which we already have collected. You are requested to help in this cause and join our volunteer team. Please respond back to this call so that we can save as many lives as we can.

For registrations call at [123-4567-8901] Thank you!

Sincerely,

**[Your Name]**

[Senders Title] -Optional-