Date:

To

[The Recipient]  
[Department]

Dear [Recipient Name]

I am writing this letter to say thank you for working as a dental assistant in my clinic last night. I truly appreciate your hard work and effort that you excel for me in this difficult situation. I was worried because I do not have any other dental assistant at that time, but you took the time from your work to help me in performing surgery.

You are a very skillful and honest person to your work. I am truly impressed by your work and the performance that you perform in surgery last night. Your knowledge about medical tools and medicines must be appreciated.

You are capable to make a quiet and comfortable atmosphere for the patient. I really admire your skills. Also, I am very lucky to have such an expert dental assistant like you. By the grace of Almighty, the surgery was successful. Half of the credit goes to you because you handled the situation very well.

The patient was very grateful to you for the treatment. Moreover, I am very thankful to you for your best assistance. If I need any dental assistance in the future I will surely contact you. Thank you once again for your time, support and help. I am very fond of you. I wish you get more success in the future. Best of luck.

Regards,

[Your Name]  
[Designation]