

## Apology Letter for School Discipline Violation

[Address]

[Name]

[Date]

Dear [Name],

I know I am a very naughty student and having all my friends around me gives me more ideas of doing something funny in the classroom. You have been a very dedicated teacher and have always put a lot of efforts to make us do well in the subjects you teach. I do not want my teachers to feel that their efforts are being wasted just because students like me are non-serious during the class timings.

I have realized that I have been violating the school principles. The other day I was passing around a note in the class. I had swimming lectures in the evening in which my friend accompanies me. I wanted to inquire him about the swimming final championship. I was not able to hold on to my excitement and so I rotated a note for him during the class.

I am very sorry for this act. I accept my mistake as I broke the rules of the class. I was being careless about the lessons and not just that, I also distracted the whole class. The note only contained some inquiries regarding my swimming lessons. You can be sure that nothing else was written on it.

I promise to improve my behavior and follow the school rules well. I hope you will forgive me and give me another chance to become a better student.

Sincerely,

[Your Name]