

College Enrollment Application Letter

[Your Name]

[Address]

[Letter's Date]

[Recipient's Name]

[Address]

[Subject: Subject of Letter] -optional

Dear (recipient's name),

This letter is written as formal request for admission to the Norway College of Arts and Design. I did a research on the colleges that offer bachelor studies in this domain and I have found your college the most suitable for me. I came to this decision after knowing the outstanding reputation and the exceptional reviews from other recent graduates of NCAD.

Arts and Design has always been my passion since I was blessed with an eye for art since my childhood. I received a gold medal and two silver medals for participating in the National Arts Competition. It is a matter of great pleasure that I am ready to pursue my higher studies in the field of my interest. My application form and all of the required documents with a copy of my academic records and achievements are enclosed along with the letter. I hope for a favorable response from you. Thank you for your kind attention to my application.

Yours Sincerely,

[Your Name]