

Compliment Letter for Speedy Delivery of Products

[Your Name]

[Address]

[Letter Date]

[Recipient's Name]

[Address]

[Subject: Subject of Letter] -Optional-

Dear [Recipient's name]

After placing a bulk order at your company, I thought I shall have to wait at least half a month to receive it. To my surprise, not even a week has passed and I have received the parcel. I am greatly impressed with the prompt services. From packing to parceling, everything is done perfectly. All pieces are fresh and undamaged. You certainly deserve compliments for this extraordinary service. I am very grateful to you and have plans to make future deals with you. I would also like to inform you that as soon as I received the parcel, I made the transaction since I tried to be as prompt as you were. Kindly check your balance and confirm me. Once again thank you very much for your excellent services!

Sincerely,

[Your Name]

[Your Title] -Optional-