

## **Request Letter to Provide more Details about a Product**

**[Your Name]**

[Address]

[Letter Date]

**[Recipient's Name]**

[Address]

**[Subject: Subject of Letter] -Optional-**

Dear [Recipient's name]

Thank you for introducing your latest product to us. I received your presentation by email in which you have successfully introduced your product in detail. This seems as usual a versatile and unique idea by you and hopefully, this product will make extraordinary business. Our company is interested in buying your product but before we initiate any deal, I want you to provide us with some more details of the product. If you share the manufacturing process, its warranty and the details of discount granted on bulk purchase, we are most interested in buying it. I am waiting for your response. Thank you!

Sincerely,

**[Your Name]**

[Your Title] -Optional-