

Announcement Letter about the Graduation of Son/Daughter

Clarks Henderson

14 St. Hill Top Avenue, Carson.

13th January 2016.

Mr. Levies Wheelock

18 St. Boulevard Enclaves, Carson.

Dear (Recipients Name),

Ashley Henderson and Clarks Henderson are very excited to announce the graduation of their daughter. The function will be held on Sunday, January 11th at 6 p.m. at the Golf Club.

Montana has incredibly done her software engineering degree with first grades. She was the most outstanding student throughout her degree. She was awarded a lot of gold medals and prizes during the whole degree. Apart from tough studies, she used to participate in extra- curricular activities where she also won a lot of prizes. She just made our dream come true. We are so proud of her. Moreover, on the day of convocation, she got two job offers from renowned government organizations. We would be very pleased to have the pleasure of your company in the celebrations.

Looking forward.

Sincerely,

Clarks Henderson.